Down-To-Earth (Vic) Cooperative Society Limited Board of Directors

Minutes

Date: 6th June, 2019

Scheduled Start: 7.30 PM

Venue: Ceres Learning Centre, Lee St East Brunswick

Audio: http://dte.org.au/audiominutes
Register on line: https://dte.coop/live.meeting
Zoom Connect: https://dte.coop/to/zoom

Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:		
1	Acknowledge and pay respect to the traditional owners and ongoing custodians of the land			
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.			
2	Meeting Started	Procedural		
	5.50 PM			
3	Meeting coordinators			
	Chairperson: Kate Shapiro Minute Keeper: Coral Larke			
4	Attendance	Procedural		
	 Cruise David Larke Coral MacPherson Robin Rasmussen Mark Reid Troy Shapiro Kate Waldram Grant 			
5	Confirmation of previous minutes	Procedural		
	Date: Moved: Seconded: PBC Correction needed:	Deferred		
6	Matters Arising	Procedural		
7	<u>Correspondence</u>			
8	Action Tasks			
9	New & Reactivate Membership			
	1878 Xavier Jurgens Moved Coral Larke Seconded Troy Reid PBC	Missing activity form		
	1879 Kalem Moore Moved Troy Reid Seconded Kate Shapiro PBC	1. Sky		
	1880 Jordan Hammond Moved Coral Larke Seconded Mark Rasmussen PBC	Fitzgerald and Kate Shapiro verbally confirmed		

	1881	Malcolm	Masters	Moved Kate Shapiro Seconded Troy Reid PBC	Jordan	
	1882	Penelope	Donovan	Moved Kate Shapiro Seconded Troy Reid PBC	Volunteered	
	1883	Jeffrey	Caruss	Moved Kate Shapiro Seconded Coral Larke PBC	necessary hours	
	1884	Yvonne	Jemmeson	Moved David Cruise Seconded Mark Rasmussen PBC		
	1885	Sharla	Lavers	Deferred Follow up needed / Action Coral Larke		
	1886	Lea	Taruowski	Deferred Follow up needed / Action Coral Larke		
	Inactive Memberships for					
	Re-Act	tivation				
	Folio	Firstname	Lastname			
	1674	Mike	Kennedy	Moved Mark Rasmussen Seconded Troy Reid PBC		
	1716	Michelle	Baker	Moved Robin MacPherson Seconded Troy Reid PBC		
	1797	Tom	Robinson	Moved Troy Reid Seconded Mark Rasmussen PBC		
10	MemCo	m			Troy Reid	
		•		y forms that need refunds. We don't have a replacement e been given forms they are to send them to Troy Reid.		
		Disbursements	Directors riav	e been given forms they are to send them to may keld.	Troy Reid	
11						
11		: Director Cards	with less \$10	00 be given and additional \$1000.	Moved Troy	
11		: Director Cards	with less \$10	00 be given and additional \$1000.	Reid	
11		: Director Cards	with less \$10	00 be given and additional \$1000.		
11		: Director Cards	with less \$10	00 be given and additional \$1000.	Reid Seconded Mark Rasmussen	
	Motion			00 be given and additional \$1000.	Reid Seconded Mark Rasmussen PBC	
11	Motion Financia	al Bookkeeping F	Policies		Reid Seconded Mark Rasmussen PBC Troy Reid	
	Motion Financia	al Bookkeeping F	Policies	00 be given and additional \$1000. olicies Draft: 20190509 be adopted	Reid Seconded Mark Rasmussen PBC	
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	 confidentiality. The person subject to the review must be advised prior to the review, provided a copy of the preliminary findings of the review and given a confidential right of reply to the reviewing group prior to the final review findings being presented to the Board of Directors for consideration. Any reviewer found breaching privacy and confidentiality of this process will be removed from their role. An external audit of financial transactions of an account controller by an accounting professional may be performed only at the request of the Board and must also adhere to the same principles of confidentiality, disclosure and fair right of reply as for an internal review. 	
	Amendment To adopt policy but remove paragraph 5. Amendment failed	
	This motion was passed with the understanding that the policy can be reviewed and changed at a later date.	
21	Carried Resolutions	
	Board Disbursements Motion: Director Cards with less \$1000 be given and additional \$1000. Moved Troy Reid Seconded Mark Rasmussen PBC Motion: For Financial Bookkeeping Policies Draft: 20190509 be adopted Moved Troy Reid Seconded Mark Rasmussen PBM	
22	Next Meeting Date & Time Confirmation	
		1
23	Meeting Ended	